

**UNIVERSITY OF MISSOURI SYSTEM
HIRING AND RETENTION INCENTIVE AGREEMENT**

I, _____ (“Employee”), in consideration of the Incentive paid to me by The Curators of the University of Missouri (the “University”), hereby acknowledge and agree to the following terms:

1. The University has agreed to pay Employee a special Incentive in accordance with University Human Resources Policy HR-104 *Hiring and Retention Incentives*.

Payments shall be issued as follows:

One payment in the amount of \$ _____ to be issued on or around _____
or, Two payments each in the amount _____ for a total sum of \$ _____
to be issued on or around _____ and _____

2. In consideration of the payment of said Incentive, Employee agrees to remain employed by University during a two-year period commencing on Employee’s first date of employment, or if Employee is a current University employee, on the first date after this agreement is signed. If Employee does not remain employed by University through the end of the two-year period because Employee voluntarily resigns or is terminated by University for cause, Employee agrees the Incentive shall be returned to University in accordance with the following schedule:

Full Months Employed	Amount Returned
0-5	100%
_____	_____

Any leave of absence of thirty consecutive days or more shall not be considered in determining the number

Hiring Units are responsible for obtaining authorization and submitting payments pursuant to [HR-104](#).