

Human Resources Screening Questions

Does your institution have any **part-time** staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff in the **Employees by Assigned Position (EAP)** and **Fall Staff** sections.

Yes

Part A - Employees by Assigned Position - Full-time staff

Number of full-time staff by faculty status and primary function/occupational activity

As of November 1, 2007

Primary function/ occupational activity (mutually exclusive categories)	Faculty status				Total
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<u>Primarily instruction</u>	220	91	179		490
<u>Instruction/research/public service</u>	2				

Part B - Employees by Assigned Position - Part-time staff

Number of part-time staff by faculty status and primary function/occupational activity

As of November 1, 2007

Faculty status

Primary function/
occupational activity
(mutually exclusive categories)

Without
faculty
status Total

Part C - Employees by Assigned Position - Total number of staff

Total number of staff by employment status and primary function/occupational activity

(Excludes graduate assistants)

As of November 1, 2007

Primary function/occupational activity	Full-time	Full-time py	Part-time	Part-time py	Total
<u>Primarily instruction</u>	490	480	444	537	934
<u>Instruction/research/public service</u>	14	19	30	16	44
Primarily instruction + Instruction/research/public service	504	499	474	553	978
<u>Primarily research</u>	36	31	23	22	59
<u>Primarily public service</u>	26	26	52	34	78
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	566	556	549	609	1,115
<u>Executive/administrative/managerial</u>	157	144	7	6	164
<u>Other</u>					

Part D - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Faculty status

**** Applicable to 4-year degree-granting institutions only ****

Number of full-time instructional staff on 11/12-month contracts/teaching periods by faculty status, gender, and academic rank

As of November 1, 2007

Gender and academic rank	Faculty status				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
Men					
Professors	15		6		21
Associate Professors	16				

Institution: University of Missouri-St Louis (178420)

User ID: 29C0011

Part E - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Salary outlays**Salaries of full-time instructional staff on 9/10-month contracts/teaching periods by gender and academic rank**

As of November 1, 2007				
Gender and academic rank	Number	Salary outlays	Average salary	Prior year Average salary
Men				
Professors	70	6,508,169	92,974	94,501
Associate professors	64	4,306,608	67,291	67,639
Assistant professors	50	2,957,602	59,152	58,376
Instructors	1	64,064	64,064	63,602
Lecturers	18	704,566	39,143	39,969
No academic rank	1	23,400	23,400	0
Total men	204	14,564,409		
Women				
Professors	23	1,858,497	80,804	79,891
Associate professors	60	3,500,118	58,335	60,380
Assistant professors	82	4,452,360	54,297	56,842
Instructors				49,904
Lecturers	29	1,138,688	39,265	39,015
No academic rank	1	34,990	34,990	33,971
Total women	195	10,984,653		
Total (men + women)	399	25,549,062		

Part E - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Salary outlays

Salaries of full-time instructional staff on 11/12-month contracts/teaching periods by gender and academic rank

Part F - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Fringe benefits

Fringe benefits of full-time instructional staff on 9/10-month contracts/teaching periods



As of November 1, 2007

Fringe benefits	Number covered	Expenditures
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Part F - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Fringe benefits

Fringe benefits of full-time instructional staff on 11/12-month contracts/teaching periods

As of November 1, 2007

Fringe benefits	Number covered	Expenditures	Average expenditures	Prior year Average expenditures
<u>Retirement plans (other than Social Security) - Vested within 5-years</u>	<input type="text"/>	<input type="text"/>		
Retirement plans (other than Social Security) - Vested after 5-years	102	801,724	7,860	7,189
Medical/dental plans	88	519,842	5,907	5,388
Group life insurance	102	8,394	 82	58
<u>Other insurance benefits (cafeteria plan, etc.)</u>	<input type="text"/>	<input type="text"/>		
Guaranteed disability income protection	102	24,174	 237	342
Tuition plan (dependents only)				
Unrestricted	<input type="text"/>	<input type="text"/>		
Restricted	<input type="text"/>	<input type="text"/>		

Institution: University of Missouri-St Louis (178420

Part G - Fall Staff - Full-time instruction

Number of full-time staff with faculty status who are
research, and/or public service by academic rank, g

As of No

Gender and race/ethnicity	Professors	Associate professors
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Men

Nonresident Alien

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Part G - Fall Staff - Full-time instruction/

Part G - Fall Staff - Full-time instruction/research/public service staff - Not on tenure track/no tenure system

Number of full-time staff with faculty status who are Not on tenure track and whose primary responsibility is instruction, research, and/or public service OR number of full-time staff whose primary responsibility is instruction, research, and/or public service and who work at an institution with No tenure system by academic rank, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
Men							
Nonresident Alien	0	0	2	0	2	8	12
Black, non-Hispanic	1						

Part G - Fall Staff - Full-time instruction/research/public service staff - Without faculty status

Number of full-time staff Without faculty status whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity

Total

Men

Nonresident Alien

Black, non-Hispanic

American Indian/Alaska Native

Asian/Pacific Islander

Hispanic

White, non-Hispanic

Race/ethnicity

Part G - Fall Staff - Full-time instruction/research/public service staff - Totals

Total number of full-time staff whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity

As of November 1, 2007

	Total men	Total women	Total (men+women)
<u>Nonresident Alien</u>	24	15	39
<u>Black, non-Hispanic</u>	15	22	37
<u>American Indian/Alaska Native</u>	1	2	3
<u>Asian/Pacific Islander</u>	26	10	36
<u>Hispanic</u>	5	4	9
<u>White, non-Hispanic</u>	222	208	430

Part H - Fall Staff - Full-time instruction/research/public service staff by contract length/teaching period - Headcount

Number of full-time staff whose primary responsibility is instruction, research, and/or public service by contract length/teaching period, gender, and race/ethnicity

(Include all staff from these functions, including those with and without faculty status.)

As of November 1, 2007

Gender and race/ethnicity	Less-than-9-month	9/10-month	11/12-month	Total	Total from Part G
Men					
<u>Nonresident Alien</u>	0	11	13	24	24
<u>Black, non</u>					

Part H - Fall Staff - Full-time instruction/research/public service staff on 9/10-month contracts/teaching periods - Salary class intervals

Number of full-time staff on 9/10-month contracts/teaching periods whose primary responsibility is instruction,

Part H - Fall Staff - Full-time instruction/research/public service staff on 11/12-month contracts/teaching periods - Salary class intervals

Number of full-time staff on 11/12-month contracts/teaching periods whose primary responsibility is instruction, research, and/or public service by salary class intervals, gender, and race/ethnicity

(Include all staff from these functions, including those with and without faculty status.)

As of November 1, 2007

Gender and race/ethnicity	Below \$30,000	30,000-39,999	40,000-49,999	50,000-64,999	65,000-79,999	80,000-99,999	100,000 and above	Total from Part H (Headcount screen)
Men								
Nonresident Alien	3	7	1	1	0	0	1	13
Black, non-Hispanic	0	0	0	2	0	2	2	6
American Indian/Alaska Native	0	0	0	0	0	1	0	1
Asian/Pacific								

Part I - Fall Staff - Full-time executive/administrative/managerial staff - Salary class intervals

Number of full-time executive/administrative/managerial staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	Below \$30,000	30,000-39,999	40,000-49,999	50,000-64,999	65,000-79,999	80,000-99,999	100,000 and above	Total
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Men

Nonresident Alien



Part I - Fall Staff - Full-time technical and paraprofessional staff - Salary class intervals

Number of full-time technical and paraprofessional staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
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Men

Part I - Fall Staff - Full-time clerical and secretarial staff- Salary class intervals

Number of full-time clerical and

Part I - Fall Staff - Full-time service/ma

**Part I - Fall Staff - Full-time staff (excluding instruction/research/public service staff)
- Totals**

Total number of full-time staff by primary function/occupational activity, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	<u>Executive/ administrative/ managerial</u>	<u>Other professionals (support/service)</u>	<u>Technical and paraprofessionals</u>	<u>Clerical and secretarial</u>	<u>Skilled crafts</u>	<u>Service/ Maintenance</u>	Total
Men							
<u>Nonresident alien</u>	1	1	0	1	0	1	4
<u>Black, non-Hispanic</u>	7	17	3	4	9	44	84
<u>American Indian/Alaska Native</u>	0	0	1	0	2	0	3
<u>Asian/Pacific Islander</u>	1	4	2	1	0	0	8
<u>Hispanic</u>	1	3	0	1	1	2	8
<u>White, non-Hispanic</u>	63	90	22	17	43	33	268
<u>Race/ethnicity unknown</u>	0	1	0	2	0	0	3
Total men	73	116	28	26	55	80	378
Women							
<u>Nonresident alien</u>	0	4	0	0	0	0	4
<u>Black, non-Hispanic</u>	18	50	7	80	1	24	180
<u>American Indian/Alaska</u>							

Part J - Fall Staff - Part-time non-professional staff

Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	<u>Technical and paraprofessionals</u>	<u>Clerical and secretarial</u>	<u>Skilled crafts</u>	<u>Service/ Maintenance</u>
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Men

Part J - Fall Staff - Graduate assistants and part-time staff totals**Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity****As of November 1, 2007**

Gender and race/ethnicity	Subtotal	<u>Graduate assistants</u>	Part-time total
Men			
<u>Nonresident Alien</u>	12	50	62
<u>Black, non-Hispanic</u>	37	8	45
<u>American Indian/Alaska Native</u>	2	1	3
<u>Asian/Pacific Islander</u>	15	4	19
<u>Hispanic</u>	5	1	6
<u>White, non-Hispanic</u>	265	72	337
<u>Race/ethnicity unknown</u>	1	0	1
Total men	337	136	473
Women			
<u>Nonresident Alien</u>	10	63	73
<u>Black, non-Hispanic</u>	79	15	94
<u>American Indian/ Alaska Native</u>	1	0	1
<u>Asian/Pacific Islander</u>	12	8	20
<u>Hispanic</u>	9	2	11
<u>White, non-Hispanic</u>	356	129	485
<u>Race/ethnicity unknown</u>	1	0	1
Total women	468	217	685
Total (men+women)	805	353	1,158
Total from EAP		353	

Part K - Fall Staff - Total number of staff

Total number of staff by employment status, gender, and race/ethnicity

As of November 1, 2007

Gender and race/ethnicity	Full-time men	Full-time women	Part-time men	Part-time women	Total men	Total women
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Nonresident alien

Part L - Fall Staff - New hires - Full-time staff by position

Number of full-time permanent new hires by primary function/occupational activity, gender, and race/ethnicity

**(Hired full time between July 1 and October 31, 2007 and
still on payroll of the institution as of November 1, 2007)**

Executive/

Gender and
race/ethnicity

Part L - Fall Staff - New hires - Totals

Total number of full-time permanent new hires by gender and race/ethnicity

**(Hired full time between July 1 and October 31, 2007 and
still on payroll of the institution as of November 1, 2007)**

Total men

Total women

Total (men+women)

Explanation Report

Number	Source	Location	Description	Severity	Accepted
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Screen: Part Time

1	Row 16 Column 3	Upload File	The number entered, 0, has an expected range of between 1 and 30. Please explain this difference.	Explanation	Yes
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Reason: There are no part-time on-tenured track faculty to report this year.

Screen: Headcount

2	Row 25 Upload
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by 35%.

Screen: Faculty Status 11/12 mo

8	Row 37 Column 3	Upload File	The number entered, 14, has an expected range of between 15 and 27. Please explain this difference.	Explanation	Yes
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Reason: Some women 11/12 month contract faculty moved to a 9-month status.

Global Edits

9		Perform Edits	The total number of employees in EAP for part-time primarily public service entered, 52, has an expected range of between 24 and 44. Please explain this difference.	Explanation	Yes
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Reason: Education Dept. hired an addition of 21 more tutors.

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