#### Human Resources 2013-14

Institution: Missouri University of Science and Technology (178411)

User ID: 29C0011

#### Overview

#### **Human Resources Overview**

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

#### Recent changes

There are no changes in reporting for 2013-14. However, clarifications have been made to screens and instructions, to address respondent questions. Also, check out the new FAQs.

Several Occupational Categories have been renamed, to better describe who should be reported in them:

- New: Community, Social Service, Legal, Arts, Occupations (21-0000 + 23-0000 + 27-0000)
   Design, Entertainment, Sports, and Media
- Old: Community Service, Legal, Arts, and Media Occupations
- New: Student and Academic Affairs and Other Education Services Occupations (25-2000 + 25-3000 + 25-9000)
- Old: Other Teaching and Instructional Support Occupations

One contract type category has been expanded:

- New: Multi-year or continuing or at-will contract
- Old: Multi-year contract

See the instructions for the NEW Key Reporting Concepts section -- basic reporting concepts that will assist you in completing the Human Resources component.

#### Resources:

- To download the survey materials for this component: Survey Materials
- The IPEDS HR/SOC Information Center can be found at the following website: <a href="http://nces.ed.gov/ipeds/resource/soc.asp">http://nces.ed.gov/ipeds/resource/soc.asp</a>. (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.

#### Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

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Institution: Missouri University of Science and Technology (178411) User ID: 29C0011 **Human Resources Screening Questions** Does your institution have any part-time staff? If you answer Yes to this question, you will be provided the screens to report part-time staff. Yes No Does your institution have 15 or more full-time staff? Yes No Do ALL of the instructional staff at your institution fall into any of the following categories? If you answer Yes to any of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff. Are ALL of the instructional staff military personnel? No Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious No Yes order)? No Yes Do ALL of the instructional staff teach pre-clinical or clinical medicine? You may use the space below to provide context for the data you've reported above.

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Institution: Missouri University of Science and Technology (178411) User ID: 29C0011 **Human Resources Screening Questions** Does your institution have a tenure system? If you answer Yes to this question, you will be provided the screens to report some data by tenure status. Yes No Does your institution have graduate assistants? If you answer Yes to this question, you will be provided the screens to report graduate assistants. Yes No Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the first time (new to the institution) or after a break in service AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.) If you answer Yes to this question and your institution has 15 or more full-time staff, you will be provided the screens to report full-time permanent new hires in Part H. Yes No

Institution: Missouri University of Science and Technology (178411)  Part A1 - Full-time Instructional Staff							0011
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Part A1 - Full-time Instructional Staff

# Number of Full-time Instructional Staff With Faculty Status On Tenure Track

### As of November 1, 2013

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only
- Include both Primarily Instruction and Instruction

Combined with Research and/or Public Service

User ID: 29C0011

		Aca	Acad lic Rank				
Gender and race/ethnicity	Professors	Associate professors	sistant fessors	Instructors	Lecturers	No academic rank	Total
Men							
Nonresident alien	0		15	0	0	0	15
Hispanic/Latino	0	7	3	0	0	0	3
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	11	0	0	0	11
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	1	23	0	0	0	24
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0					

Institution: Missouri University of Scienc		

Part A1 - Full-time Instructional Staff

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Annual Contract

User ID: 29C0011

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

	Academic Rank						No	
Gender and race/ethnicity	Professors	p	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Men								
Nonresident alien	1		0	5	0	0	2	8
Hispanic/Latino	0		0	0	0	1	0	1
American Indian or Alaska Native	0		0	0	0	0	0	0
Asian	0		1	2	0	0	0	3
Black or African American	0		0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0		0	0	0	0	0	0
White	1		3	9	0	6	2	21
Two or more races	0		0					

Part A1 - Full-time Instructional Staff

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Less Than Annual Contract

User ID: 29C0011

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

		No					
Gender and race/ethnicity	Professors	Associate professors			Lecturers	academic rank	Total
Men							
Nonresident alien	0	0	0	0	0	6	6
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
<u>White</u>	0	0	0	0	0	0	0
Two or more races	0	0	0		0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	6	6
Women							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0		

Part A1 - Full-time Instructional Staff

# Number of Full-time Instructional Staff Without Faculty Status As of November 1, 2013

User ID: 29C0011

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

Include both Primarily Instruction and Instruction     Combined with Research and/or Public Service							
Gender and race/ethnicity	Without Faculty Status						
Men							
Nonresident alien	0						
<u>Hispanic/Latino</u>	0						
American Indian or Alaska Native	0						
Asian	0						
Black or African American	0						
Native Hawaiian or Other Pacific Islander	0						
White	0						
Two or more races	0						
Race and ethnicity unknown	0						
Total men	0						
Women							
Nonresident alien	0						
Hispanic/Latino	0						
American Indian or Alaska Native	0						
Asian	0						
Black or African American							

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User ID: 29C0011

Institution: Missouri University of Science and Technology (178411)

Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff

As of November 1, 2013

• Report Primarily Instruction and Instruction Combined with Research and/or Public Serv ice separately, as indicated below

			Not o	n Tenure Tra	<u>ack</u>	Without	T-4-1
	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Total carried forward from previous screens	200	76	0	57	6	0	339
Primarily Instruction	200	76	0	57	6	0	339
Exclusively credit	200	76	0	57	6	0	339
<ul><li>Exclusively not-for- credit</li></ul>	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0	0

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Institution: Missouri University of Science and Technology (178411)

Part A3 - Full-time Instructional Staff - Totals

### Total number of Full-time Instructional Staff

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	34	11	45
Hispanic/Latino	7	1	8
American Indian or Alaska Native	0	0	0
Asian	53	10	63
Black or African American	4	2	6
Native Hawaiian or Other Pacific Islander	0	0	0
White	159	55	214
Two or more races	2	0	2
Race and ethnicity unknown	1	0	1
Total	260	79	339

Institution: Missouri University of Science and Technology (178411)  Part B1 - Full-time Non-instructional staff	User ID: 29C0011

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User ID: 29C0011

Institution: Missouri University of Science and Technology (178411)

Part B1 - Full-time Non-instructional staff

# Number of Full-time Non-instructional Staff by Occupational Category

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

Gender and race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Men				
Nonresident alien	0	0	0	5
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
<u>Asian</u>	0	0	0	1
Black or African American	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	3	3	13
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total men	0	3	3	21
Women				
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	5	8	23
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total women	0	5	8	24
Total (men+women)	0	8	11	<b>1</b> 45
Total from prior year		8	11	28

Part B1 - Full-time Non-instructional staff

# Number of Full-time Non-instructional Staff by Occupational Category

User ID: 29C0011

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Occupations Operations Occupations		Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien	2	0	3	0	0
Hispanic/Latino	2	0	0	0	0
American Indian or Alaska Native	1	0	1	0	0
<u>Asian</u>	3	1	1	0	0
Black or African American	2	0	0	5	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	55	10	70	36	3
Two or more races	0	0	1	0	0
Race and ethnicity unknown	0	0	1	0	

## Number of Full-time Non-instructional Staff by Occupational Category

User ID: 29C0011

	<ul> <li>Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino</li> <li>Report race for non-Hispanic /Latino individuals only</li> </ul>								
Gender and race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full -time staff)			
Men									
Nonresident alien	0	0	0						

Two or more races	0	0	1	0	0	2
Race and ethnicity unknown	0	0	0	0	0	0
Total women	29	0	212	0	0	533
Total (men+women)	86	1	226	56	17	1,184
Total from prior year	85	1	235	74	5	1,156

Part C - Full-time summary non-medical

Summary of Full-time Non-medical School Staff							
	As	s of Noven	nber 1, 2013				

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Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	56
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	17
Total	1,184

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Institution: Missouri University of Science and Technology (178411)

Part G - Salary outlays for instructional staff

Salary Outlays for Full-time Non-medica | Instructional Staff

Annual Salary Outlays, 2013-14

• Report ANNUAL salary outlays for the fu II-time, non-medical, instructional st aff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.

Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted Average Monthly Salaries
Men				
Professors	98	906	12,135,156	13,394
Associate professors	76	687	6,458,600	9,401
Assistant professors	68	615	5,143,236	8,363
Instructors	0	0	0	
Lecturers	8	75	376,925	5,026
No academic rank	10	102	467,623	4,585
Total men	260	2,385	24,581,540	10,307
Women				
Professors	14	129	1,705,295	13,219
Associate professors	25	231	1,955,539	8,466
Assistant professors	34	306	2,343,058	7,657
Instructors	0	0	0	
Lecturers	5	45	231,620	5,147
No academic rank	1	12	50,000	4,167
Total women	79	723	6,285,512	8,694
Total (men + women)	339	3,108	30,867,052	9,931

Institution: Missouri University of Science and Technology (178411)	User ID: 29C0011

Part D - Part-time staff

### Number of Part-time Staff

User ID: 29C0011

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
Men			
Nonresident alien	4	2	0
Hispanic/Latino	2	0	0
American Indian or Alaska Native	0	0	0
Asian	4	1	0
Black or African American	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	57	3	0
Two or more races	0	0	0
Race and ethnicity unknown	0	0	0
Total men	68	6	0
Women			
Nonresident alien	1	0	0
Hispanic/Latino			

Institution: Missouri University of Science and Technology (178411) Part D - Part-time staff Number of Part-time Staff As of November 1, 2013 • Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino • Report race for non-Hispanic /Latino individuals only Student and Academic Archivists, Affairs and Other Library and Student and Curators, and Library Gender and **Librarians Education Services** Academic Affairs and <u>Museum</u> **Technicians** race/ethnicity 25-4020 Occupations Other Education 25-4030 **Technicians** 25-2000 + 25-3000 + Services Occupations 25-4010 25-9000 Men 0 0 9 9 Nonresident alien 0 Hispanic/Latino 0 0

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Total (men+women)	1	0	0	11	12
Total from prior year	1			14	15

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User ID: 29C0011

Institution: Missouri University of Science and Technology (178411)

Part D - Part-time staff

### Number of Part-time Staff

- Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

			_		
Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	1	0	0
American Indian or Alaska Native	0	0	0	0	0
<u>Asian</u>	0	0	0	0	1
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
<u>White</u>	3	0	1	5	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	3	0	2	5	1
Women					
Nonresident alien	0	0	0	1	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	1	0	2	0	0
Black or African American	0	0	0	1	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	1	3	6	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0

Total women	1	1	5	8	0
Total (men+women)	4	1	7	13	1
Total from prior year	4	3	9	12	

Institution: Missouri University of Science and Technology (178411) Part D - Part-time staff					C0011

Part D - Graduate assistants

Number of Graduate Assistants  As of November 1, 2013								
			,	AS OF NOVEITIDE	51 1, 2013			

Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0
White	17	19	0	0					

Institution: Missouri University of Science and Technology (178411)  Part E - Part-time staff							0011

Part F - Part-time summary non-medical

## Summary of Part-time Staff

User ID: 29C0011

	With Faculty status						
			Not on	Tenure Tra	ick	Without	
Occupational category	Tenured	On Tenure Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than- annual contract	Faculty status	Total
Primarily Instruction	2	1	0	1	95	0	99
Exclusively credit	2	1	0	1	95	0	99
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	1	0	1
Research staff	0	0	0	1	5	0	6
Public Service staff	0	0	0	0	0	0	0

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Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	5
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	0
Graduate Assistants	574
Teaching 25-1191	155
Research	357
Management Occupations 11-0000	0
Business and Financial Operations Occupations 13-0000	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	62
Healthcare Practitioners and Technical Occupations 29-0000	0
Total	824

Total women				

Institution: Missouri University of Science and Technology (178411)	User ID: 29C0011

Institution: Missouri University of Science and Technology (178411) User ID: 29C0011 Part H - New Hires - Full-tim e non-instructional staff Number of Newly Hired Full-time Non-instructional Staff (Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013) • Report Hispanic/Latino i ndividuals of any race as Hispanic/Latino · Report race for non-Hispanic /Latino individuals only Community, Social Computer, **Business and** Engineering, and Service, Legal, Arts, **Healthcare** <u>Management</u> Science Financial Design, Entertainment, Practitioners and Gender and **Occupations** Sports, and Media **Occupations Operations** <u>Technical</u> race/ethnicity 11-0000 **Occupations** 15-0000 + **Occupations Occupations** 21-0000 + 23-0000 + 13-0000 17-0000 + 29-0000 19-0000 27-0000 Men 0 0 1 0 Nonresident alien 0 Hispanic/Latino 0 0 0 0 0 American Indian 0 0 0 0 0 or Alaska Native <u>Asian</u>

Race and ethnicity unknown	0	0	0	0	0
Total women	1	1	0	3	1
Total (men+women)	4	1	2	3	2

White	1	0	12	0	0	18
Two or more races						

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Institution: Missouri University of Science Human Resources Survey Evaluation	and Technology (178411)	User ID: 29C0011
Were any staff members difficult to categoriz	e? If so, please explain in the box below.	

Institution: Missouri University of Scienc e and Technology ( 178411) User ID: 29C0011

Summary

**Human Resources Component Summary** 

Healthcare Practitioners and Technical Occupations SOC 29-0000	12	1	12
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	86	68	109
Sales and Related Occupations SOC 41-0000	1	4	2
Office and Administrati ve Support Occupations SOC 43-0000	226	29	236
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	56	5	58
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	17	0	17

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assist ants are not included in the above figures. Many of the FTE figures may be included in the DFR.

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Institution: Missouri University of Science and Technology (178411)

Edit Report

### **Human Resources**

Missouri University of Science and Technology (178411)

Source	Description	Severity Res	solved Options			
Screen: FT	Non-instructional R/E/G - 2					
Upload File	This number is outside the expected range of between 19 and 37 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes			
Reason:	: Increase in full-time Student & Academic Services occupations is due to increasing enrollment.					